



Documents Checklist

The following documents will be needed in order to properly study, analyze, and prepare a personal plan for you. This material will be treated confidentially and returned when the planning process is completed.

Prepared by Adam B. Strouse, CFP®

From Your...



Personal Files

<input type="checkbox"/>	Latest Income Tax Returns
<input type="checkbox"/>	Loan Documents
<input type="checkbox"/>	Wills
<input type="checkbox"/>	Trust Agreements
<input type="checkbox"/>	Major Asset Purchase Details
<input type="checkbox"/>	Other _____

Employer

<input type="checkbox"/>	Payroll or Other Income Statements
<input type="checkbox"/>	Employee Benefits Booklets
<input type="checkbox"/>	Retirement Savings Plans
<input type="checkbox"/>	Pension Plans
<input type="checkbox"/>	Other _____

Bank or Credit Union

<input type="checkbox"/>	Checking Account Statements
<input type="checkbox"/>	Savings/CD's/Money Market Account Statements
<input type="checkbox"/>	Credit Card Statements
<input type="checkbox"/>	Other _____

Broker or Mutual Fund Company

<input type="checkbox"/>	Latest Monthly Statements
<input type="checkbox"/>	Other _____

Insurance Company

<input type="checkbox"/>	Latest Life Insurance/Annuity Account Statements
<input type="checkbox"/>	Health Insurance/Hospital & Major Medical Policy Information
<input type="checkbox"/>	Disability Income Insurance Policy Information
<input type="checkbox"/>	Other _____

Business

<input type="checkbox"/>	Buy-Sell Agreements
<input type="checkbox"/>	Deferred Compensation Agreements
<input type="checkbox"/>	Stock/Option/Bonus Plans
<input type="checkbox"/>	Other _____

Additional Comments: _____