

**FINANCIAL DOCUMENTS CHECKLIST**

<i>Subject</i>	<i>Source</i>
<input type="checkbox"/> <b>Questionnaire</b>	Completed Questionnaire
<input type="checkbox"/> Income	Last year's tax return
<input type="checkbox"/> Savings	Most recent statements from bank accounts, money market funds, certificates of deposit
<input type="checkbox"/> Borrowings and Debt	Most recent statements for home mortgage, business loans, student loans, other real estate loans, auto loans, and credit card balances (if not paid in full monthly)
<input type="checkbox"/> Social Security Benefits Summary	Most recent Social Security estimated benefits summary, or recent statement if already receiving social security income
<input type="checkbox"/> Retirement Accounts	Most recent plan statements, such as for a company plan, 401(k), Keogh, Simplified Employee Pension (SEP), Individual Retirement Account (IRA), Roth IRA, SIMPLE IRA, Tax Sheltered Annuity (TSA), or other annuities
<input type="checkbox"/> Brokerage Accounts and Stock Options	Most recent investment statements detailing stocks (including both stocks you've purchased and options you have not yet exercised), bonds, and mutual funds
<input type="checkbox"/> Insurance	Policies or contracts for life, disability, health, auto, home owners, renters, liability, long-term care, or any other insurance
<input type="checkbox"/> Real Estate	Appraisals or property tax statements for your primary residence, as well as vacation and investment properties
<input type="checkbox"/> Collectibles	Appraisals or compiled list of current market value for precious metals, art, and other collectibles
<input type="checkbox"/> Business Ownership	Current plus previous four years' balance sheets and profit-and-loss statements, buyout/succession agreements, and a business valuation/appraisal if you have one (include value of stock if publicly traded)
<input type="checkbox"/> Beneficiary of Inheritance	A copy of the trust, will or other document detailing your inheritance (if available; if not, and the inheritance is certain, provide an estimated number)
<input type="checkbox"/> Estate Plan	A copy of your current will, healthcare directive, power of attorney, trusts, and/or other documents detailing your wishes for distribution of assets and liabilities when you die