Mileage / Expense Log

Starting mileage January 1, 20__ ____________

Ending mileage December 31, 20__ ____________

Make: Model: Year:

Date	Miles	Start / End Point or Paid To	Reason for Trip / Bus. Purpose for Expense	Amount
1/12/20__	45	Main Office to ABC CO	Sales Call	
1/12/20__	6	ABC Co. to A's Café	Lunch with Brad Roberts, discussed advertising	$32.65

((Use a separate sheet for each vehicle))