



Job Site Shutdown

For safety and security when shutting a job site down consider the following:

1. Secure the property to prevent water damage. Check windows, doors and roof openings.
2. Maintain fire protection and site security
This may include:
 - a. Adding security cameras
 - b. Enhancing perimeter fencing to reduce attractive nuisance exposure
3. Set up a system for site security rounds.
This may include:
 - a. Private security onsite with scheduled rounds
 - b. Private security with a random round schedule
4. Utilize shut down procedures for key equipment. Consider moving expensive equipment offsite.
5. Eliminate excess combustibles from the job site. This may require moving construction supplies.
6. Maintain building heat to prevent sprinkler or water supply from freezing.
 - a. Work with utilities to ensure power is stable (including backup supplies)
 - b. Monitor propane levels
 - c. Monitor temperature inside the building (for example, if excess heat is not safe)
7. Review the project contract for any specific security requirements.
8. Communicate your plan with Fire Department
9. Communicate with local law enforcement, let them know the project is unattended and ask them to monitor the site.
10. Ensure smoke and heat detection systems are working (or install a system) to monitor fire exposure.
 - a. Consider tying the system into an automatic communication system to notify fire and police departments.
11. Monitor weather
12. Set up internal inspections of the site to ensure security systems are in place and working as planned.
13. Develop a fresh start-up procedure.
 - a. Include a review of safety protocols and training