

## Initial Consultation Checklist:

In order to make an accurate financial evaluation and to determine proper recommendations, we will need copies (or the originals) of all *checked* items in the **Need to Furnish** column below. This form will also serve as your receipt for all documents submitted to us and checked in the **Received** column.

<u>Received</u>	<u>Need to Furnish</u>	
_____	_____	Income Tax Returns for the past two (2) years
_____	_____	Paycheck stub(s) for you unless ones' retired
_____	_____	Loan or Real Estate Investment Documents
_____	_____	Will(s) and Trust(s) documents
_____	_____	All insurance policies, including all declaration pages for the following:
_____	_____	1) Car Policy
_____	_____	2) Disability Policy
_____	_____	3) Homeowner's or Renter's Policy
_____	_____	4) Hospitalization and Major Medical Policies
_____	_____	5) Life Insurance Policies (for all immediate family members)
_____	_____	A. Dividend Statements
_____	_____	B. Policy Loan Statements
_____	_____	6) Any other types of insurance policies
_____	_____	Company-provided Group benefits for you. Please include a print-out of specific coverage and benefits, if available
_____	_____	List and last statement of currently owned investments (Brokerage accounts, IRA, 401(k) Plans, Annuities, etc)
_____	_____	Estimate of Monthly Living Expenses
_____	_____	Net Worth Statement (or other information regarding all current assets and liabilities)

**Please provide any other documentation which you believe would be helpful in the accurate evaluation of your current financial situation.**