

3 KEY ELEMENTS

to a successful & effective

SAFETY COMMITTEE

AN EFFECTIVE SAFETY COMMITTEE WILL REGULARLY MEET TO REVIEW ACCIDENTS, DISCUSS WHAT MAY HAVE CONTRIBUTED TO THEM, AND ENACT MEANINGFUL CHANGES TO THE POLICIES, PROCEDURES AND CULTURE OF AN ORGANIZATION.

1. LEADERSHIP

2. MEMBERSHIP

3. GOAL ORIENTATION

LEADERSHIP NEEDS:



SUPPORT FROM UPPER MANAGEMENT



ELECTED CHAIRPERSON



AUTHORITY TO MAKE CHANGES

MAIN RESPONSIBILITIES OF A CHAIR PERSON

- SCHEDULING MEETINGS
- MAKING ALL MEMBERS AWARE OF MEETINGS
- SETTING THE AGENDA
- FOR EACH MEETING

AGENDA TOPICS IDEAS

- ✓ REVIEWING ACCIDENTS & INSPECTION RESULTS
- ✓ MEETING DATES
- ✓ REGULATORY ISSUES
- ✓ NEW BUSINESS FROM COMMITTEE MEMBERS

MEMBERSHIP SHOULD:

50%

50% OF MEMBERSHIP SHOULD BE FRONT-LINE EMPLOYEES THAT ARE FACING HAZARDS ON A DAILY BASIS

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1 REPRESENTATIVE FROM EACH DEPARTMENT SHOULD BE PART OF MEMBERSHIP



LARGE COMMITTEE'S ARE VERY HARD TO FOCUS. KEEP THE COMMITTEE SMALL ENOUGH TO ALLOW FOR FLUID CONVERSATIONS



CAMERAS SHOULD BE ON DURING VIRTUAL MEETINGS TO ENCOURAGE ENGAGEMENT

GOAL ORIENTATION

A CLEAR GOAL CAN BE HELPFUL IN FOCUSING THE COMMITTEE. THE ULTIMATE GOAL SHOULD BE TO HAVE ZERO INJURIES BUT SMALLER GOALS ARE EXTREMELY EFFECTIVE AND IMPACTFUL.

SOME SUBCOMMITTEE GOALS COULD BE

ELIMINATING THE NEED FOR EMPLOYEES TO PERFORM MANUAL LIFTING,

GETTING EMPLOYEES TO WEAR THE PROPER PPE AT ALL TIMES WITHOUT HAVING TO BE TOLD,

GETTING ALL EMPLOYEES STRETCHING BEFORE SHIFTS AND SCHEDULING BREAKS

MORE AND MORE FREQUENTLY, STATE DEPARTMENTS OF LABOR ARE REQUIRING SAFETY COMMITTEE'S AT VARIOUS WORKPLACES. WHETHER YOU ARE GOING TO IMPLEMENT A COMMITTEE ON YOUR OWN OR YOU NEED TO FOR REGULATORY REASONS, USE THE ABOVE TIPS TO MAKE SURE THAT YOUR COMMITTEE CAN MAKE MEANINGFUL CHANGES.

Friedlander

The Workers' Compensation Leader