

# South Beach Tax & Financial Services

## Airline Industry Employee Expense Work Sheet

Name \_\_\_\_\_ Tax Year \_\_\_\_\_

|  |   |   |
|--|---|---|
| <p style="text-align: center;"><b>Ordinary and necessary expenses incurred in connection with employment as a (an) -</b></p> | <input type="checkbox"/> Captain<br><input type="checkbox"/> Co-Pilot<br><input type="checkbox"/> First Officer<br><input type="checkbox"/> Flight Attendant<br><input type="checkbox"/> Flight Engineer<br><input type="checkbox"/> Ground Agent | <input type="checkbox"/> Mechanic/Maintenance<br><input type="checkbox"/> Pilot<br><input type="checkbox"/> Reservationist<br><input type="checkbox"/> Second Officer<br><input type="checkbox"/> Other |
|--|---|---|

When the taxpayer is assigned to a foreign work site, consider the applicability of Form 2555, Foreign Earned Income Exclusion

| DESCRIPTION  | AMOUNT       | DESCRIPTION   | AMOUNT        |
|--|--------------|---|---------------|
| Bidding Service Fee  |              | Occupational License Renewal/Certificates   |               |
| Calculator   |              | Office Supplies/Pens,Pencils/Postage  |               |
| Charts, Maps, Map Books  |              | Physical-Required by FAA  |               |
| Education expenses <span style="float: right;">A-16</span>                       |              | Procedure Manuals/Binders   |               |
| Emblems/Pins for Uniforms  |              | Professional/Technical Society dues & exp. <span style="float: right;">M-1</span>   |               |
| Employment Seeking expenses <span style="float: right;">A-17</span>              |              | Seminars/Workshops/Meetings/Conventions <span style="float: right;">M-1</span>  |               |
| Entertainment/Meal ( special rate) <span style="float: right;">(see A-20)</span> |              |   |               |
| Eyeglasses/Eyewear<br>Special, Safety, Protective, Sun, Driving                  |              | Telephone, FAX, Cell, etc. <span style="float: right;">A-9</span>   |               |
|  |              | Thermal Wear  |               |
| Flashlights & Batteries/Repair   |              | Trade/Tech. Books/Publications/Notebooks/Binders<br>Periodicals/Tools/Supplies/Copies <span style="float: right;">A-10</span> |               |
| Flightbag/Luggage/Luggage Caddy  |              | Uniforms/Cleaning <span style="float: right;">A-11</span>   |               |
| Gloves, Ear Muffs, Ear Protection  |              | Union Dues/Association Dues   |               |
| Inclement Weather Gear   |              | Union Meetings and expenses   |               |
| -Boots   |              | Watch/Band (Purchase, Adjustment, Repair,<br>Batteries)   |               |
| -Coat/Jacket   |              |   |               |
| -Hat/Gloves  |              |   |               |
| Malpractice, Public Liability Insurance, Fidelity Bond                           |              |   |               |
| Internet/DSL/Cable modem fees  |              |   |               |
| Log Books/Notebooks/Clipboards   |              |   |               |
| Meetings and Conventions <span style="float: right;">M-1</span>                  |              |   |               |
|  |              | Amount from W/S A-99, Column A  |               |
|  |              |   |               |
|  |              |   |               |
|  |              |   |               |
|  |              |   |               |
|  |              |   |               |
|  |              |   |               |
| <b>SUBTOTAL COLUMN ABOVE</b>   |              | -----> SUBTOTAL FROM LEFT COLUMN----->  |               |
| <b>DEDUCTIBLE MILEAGE (not commuting)<br/>(Requires W/S TC-10)</b>               | <b>MILES</b> | <b>TOTAL - to Form 2106, Line 4</b>   |               |
| Travel To:   |              | Enter Reimbursement from accountable plans, if any, on Form 2106.<br>Do NOT net against expenses here.                        |               |
| Continuing Education Classes   |              | <b>OTHER TRANSPORTATION COSTS (non<br/>commuting)</b>   | <b>AMOUNT</b> |
| Attend Professional Meetings & Seminars  |              | Taxicab, Bus, Subway, etc.  |               |
|  |              | Tolls, Parking, Parking permits   |               |
|  |              |   |               |
|  |              |   |               |
| <b>TOTAL MILES to W/S A-32 ○ or Form 2106 ○</b>                                  |              | <b>TOTAL - to Form 2106, Line 2</b>   |               |