

Deal Name:

Engagement Deal Memorandum

To: Tad Bull, Compliance	Email:
Cc: Peter Formanek, Investment Banking	Email:
Registered Broker Point Person on the Engagement Letter:	
Date:	

COMPANY INFO:

Legal Company Name:	
Incorporated State:	
DBA:	
Company starting date:	
Company Address:	
Brief Company Description	
Indicate Stage of Company:	
CEO:	CFO:
Other Key Executive(s):	
Industry:	
Website:	

EXPECTED DEAL INFORMATION:

Expected Deal Size (range):
What type of Investors? (PE, Family Office, etc.):
Reg M / Reg D:
Fee Structure:
Describe the deal (motivation for raising funds, selling company, strategic, etc.):

CURRENT CAP TABLE – TOP THREE INVESTORS (FOR PRIVATE ENTITIES):

Name:	Amount Invested:
Name:	Amount Invested:
Name:	Amount Invested:

FINANCIALS REVIEW

Have you reviewed Company financials? :	
ATTACH FINANCIALS	
Revenue (Please attach historical year and projections):	As of:
Latest EBITDA:	As of:
Market Cap: (if available):	As of:
Broker Explanation on Company's Financial Performance:	

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ACCOUNTANTS INFORMATION

Accounting firm:	Website:
Primary Contact:	Email / Phone:

LAW FIRM INFORMATION

Law firm:	Website:
Primary Contact:	Email / Phone:

DUE DILIGENCE

Met with Management:	Date:
Office Visit:	Date:
Client Point Person:	Email:
Title:	Phone:

SOURCE OF DEAL

Name of Referrer to YAC Rep.:	Email:
Title:	Phone:
Describe Registered Representative's Relationship to Referrer:	
Length of Time Known:	

TO BE COMPLETED BY YAC COMPLIANCE:

DUE DILIGENCE AND KNOW-YOUR-CLIENT (IF INTRODUCTION: KNOW INTRODUCER):

OFAC Check Completed:	Date:
LinkedIn Profile Saved:	Date:
Google Search for Alerts:	Date:
Business Registration Confirmed:	Date: