Victoria V. Kirilloff, CDFA, NCPM
Divorce Analyst
Divorce Analytics
DivorceAnalytics.com
victoria@mywealthanalytics.com
Phone: 402.430.3092
Fax: 831.851.9876

Financial Disclosure Documents

In order to comprise a true and accurate summary of your financial position, the following information is required (if applicable):

Income Verification, Employer Benefits, and Taxes

- Last 3 paystubs reflecting all income and deductions
- Previous year-end paystub
- Complete tax returns for the most recent year, and 2 previous years including all attachments
- Notices of Tax Assessment and any Re-Assessments for the past 3 years
- Employment contract if available and details of any signing bonus
- 401K statements
- Pension statements – Defined Benefit– the most recent statement and any actuarial valuations available
- Details of any stock options, Restricted Stock Units, and/or other performance incentive plans with statements
- Compensation details (base salary, bonuses, commissions, etc).
- Other benefits such as car allowance, club memberships, ESPP, Deferred Profit Sharing Plan (DPSP)
- Accrued sick leave and vacation pay
- Any retroactive pay owed
- Current benefits under a severance package
- Summary of employer benefit plan, including health and dental plans, insurance, and other employment benefits

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For the following, statements required reflecting two dates: the agreed upon **Date of Separation, and today's date (previous month-end balance)** if applicable.

Bank Accounts, Savings, and Investments

- Bank Statements for the last 6 months – checking and savings, both joint and sole ownership
- Investment accounts – cash, margin, mutual funds, GIC's, alternative investments, Group Savings, Employee Share Ownership Plans, other
- Registered accounts
- Pension statement from any previous employer
- Children's Trust or Family Trust account statement

Other Assets

- Money owed to you – family members, insurance or legal settlements
- Vehicles, boats – make, model, year, mileage to determine value or provide print screen: https://www.autotrader.ca/valuations/ of price ranges
- Digital Assets – e.g. travel reward miles, retail points if deemed significant
- any other property, collectibles, art, jewelry, equipment, etc. of value - please provide details for discussion

Insurance

- Summary statements of all life insurance, disability insurance, critical illness insurance policies reflecting owner, beneficiary, face value, maturity
- Statement or confirmation reflecting Cash Surrender Values for any Permanent (Whole) or Universal Life Policies and Adjusted Cost Basis for valuation date and current
- Health Insurance – group plans as noted underemployment or any private insurance plan details

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Real Estate

- Any Real Estate Opinions of Value or assessments received
- Property tax statement(s) for all real property
- Original purchase price information and cost of all recreational, investment properties, and others
- Rental income information on rental properties
- Time share or fractional ownership details

Liabilities

- Mortgages and Home Equity Lines of Credit (HELOC) on all properties
- Prepayment penalty info, available from mortgage provider
- Credit lines – both secured and unsecured
- Credit cards
- Money owed to IRS, family members, or others
- Student Loans
- Car Loans
- Shareholder or company loans
- Deferred Payment Purchases that are not yet due

If a Business Owner, or Self-Employed

- Statement of Income for current year
- Last 3 years corporate tax returns, NOA's and Financial Statements
- Bank statements
- Loan and credit line statements
- Credit card statements
- Partnership or shareholder agreements
- Agreements for any shareholder loans outstanding

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Assets & Liabilities

- Real Estate
- Bank Accounts
- 401ks and other investment accounts
- Student Loans
- Other loans or mortgages
- Any other assets

Other

- Details of any inheritances or significant gifts received (other than from each other) before or during the marriage
- Insurance policy proceeds, funds received in settlement of a lawsuit or from personal injuries
- Copy of all domestic contracts such as a prenuptial agreement, cohabitation agreement, marriage contract or separation agreement
- Any new accounts opened since the valuation date or date of separation
- Any significant financial transactions that took place up to six months before the date of separation, or the valuation date if different
- Any significant financial transactions that have taken place since the date of separation or valuation date
- Pending legal or other issues
- Club memberships
- Details of any ongoing charitable commitments that extend beyond the valuation date